

# **LIONS CLUBS INTERNATIONAL**



## **MULTIPLE DISTRICT 105 GENERAL FUND**

### **REPORT and ACCOUNTS for YEAR ENDED 30 JUNE 2020**

G PHILIP GOODIER CPFA  
MD COUNCIL TREASURER

LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 105  
**GENERAL FUND**  
BALANCE SHEET as at 30 JUNE 2020

			2020		2019
	Note	£	£	£	£
<b>Fixed Assets</b>					
Freehold	1a		300,000		300,000
Extension & Improvements			94,608		94,608
			<b>394,608</b>		<b>394,608</b>
Office Equipment at cost		120,106		118,837	
Additions during year		788		1,269	
		120,894		120,106	
Less: Depreciation to date	1b	115,445		112,721	
			5,449		7,385
<b>Chairman's Jewel at cost</b>			140		140
			<b>400,197</b>		<b>402,133</b>
<b>Current Assets</b>					
Investments	2	173,626		137,000	
Stock of Goods for Resale	3	18,057		13,098	
Debtors & Prepayments	4	48,228		49,235	
Balances at Bank & Cash	1c	144,257		150,286	
			<b>384,168</b>	<b>349,619</b>	
<b>Current Liabilities</b>					
Creditors & Accruals	5	63,576		116,268	
PR Reserve	6	23,643		23,643	
B Mason Humanitarian Award	7	3,375		3,000	
			<b>90,594</b>	<b>142,911</b>	
<b>Net Current Assets</b>			<b>293,574</b>		<b>206,708</b>
<b>Total Assets less Current Liabilities</b>			<b>693,771</b>		<b>608,841</b>
<b>Less Provisions</b>	8				
MD Convention General		12,500		12,500	
Property Repairs		26,000		26,000	
Self Insurance Provision		25,000		50,000	
International Promotion					
			<b>63,500</b>		<b>88,500</b>
<b>Total Net Assets</b>			<b>£ 630,271</b>		<b>£ 520,341</b>
<b>Represented by</b>					
Capital Reserves	9		400,000		400,000
Accumulated General Fund			230,271		120,341
			<b>£ 630,271</b>		<b>£ 520,341</b>

**LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 105  
GENERAL FUND  
INCOME & EXPENDITURE for the YEAR to 30 JUNE 2020**

	Note	£	2020 £	2019 £
<b>Income</b>				
Dues	10		324,612	327,755
Injection to Dues from Provisions			9,349	8,901
Insurance (Clubs)	11		37,055	36,568
Sales of Goods & Services		50,503		59,752
Less: Cost of Sales	12	<u>42,875</u>	7,628	(55,527)
Rent			15,396	18,250
Other Income	13		1,163	288
Interest & Investment Income Received			4,313	6,170
<b>Total Income</b>			<b>399,516</b>	<b>402,197</b>
<b>Expenditure</b>				
Council of Governors & Seminars	14		19,462	28,405
Multiple District Officers Expenses	15		26,756	43,568
Multiple District Convention Not Held (Swansea)	16		5,158	25,376
International Convention Not Held (Milan)			884	13,895
Europa Forum Attendance Tallinn (Skopje)			3,822	4,099
Publicity Programmes (Net of LCI Grant)	18		33,505	33,000
Special Meetings			116	70
Lion Magazine	17		42,198	45,893
Members' Liability & Accident Insurance	11		25,830	27,256
Clubs Equipment, Cash, Legal Insurance	11		37,055	36,568
Multiple District Directory			2,135	1,990
Salaries & NIC			69,047	73,505
Line Management			0	2,457
Casual Staff & other Staff Expenses			100	1,285
Printing, stationery & office supplies			4,010	5,745
Costs recharged			(7,835)	(10,228)
Rates & Refuse			12,782	25,330
Utility Costs			7,644	5,659
Cleaning & Gardening			1,793	2,940
Postage & Telephone			12,590	16,384
Other Expenses			13,221	3,963
Repairs & Renewals			1,026	345
Equipment Maintenance & Website Expenses			9,178	11,138
Miscellaneous Expenses			4,810	3,269
Legal & Professional Fees			3,720	4,800
Audit Fees			1,500	1,500
Depreciation – Office Equipment			2,724	3,693
<b>Total Expenditure</b>			<b>333,231</b>	<b>412,648</b>
<b>Surplus before Tax</b>			<b>66,285</b>	<b>(10,451)</b>
Corporation Tax			<u>(2,952)</u>	<u>(5,019)</u>
<b>Surplus after Tax</b>			<b>63,333</b>	<b>(15,470)</b>
<b>Unrealised Gains/Losses on Investments</b>			<b>(8,374)</b>	<b>-</b>
<b>Transfers from/(to) Reserves</b>			<b>54,970</b>	<b>25,000</b>
			<u>109,929</u>	<u>9,530</u>
<b>Accumulated General Fund Brought Forward</b>			<b>120,342</b>	<b>110,812</b>
<b>Accumulated General Fund Carried Forward</b>			<b>£ 230,271</b>	<b>£ 120,342</b>

# LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 105 GENERAL FUND

NOTES to the ACCOUNTS for the YEAR to 30 JUNE 2020

## 1 ASSETS

### FIXED ASSETS

- a. The freehold is situated at 257 Alcester Road South, Kings Heath, Birmingham in the names of, as Trustees, Messrs. Howard Lee, Philip Goodier, Martin Morgan and Andrew Pemberton. The Building has been extended at the rear to provide for additional meeting facilities, and to conform with the requirements of the Disability Discrimination Act. The carrying value of the Property was increased by the cost of the extension and refurbishment. No depreciation has been charged in respect of the freehold property and building; the asset is considered to have a long useful life. The formal valuation as at 30 June 2011 was £330,000.
- b. Office Equipment is depreciated at 33.3% on a reducing balance basis.

### BANKERS

- c. The principal bankers for the General Fund are Royal Bank of Scotland plc, Holts Branch, Farnborough; Lloyds Bank, Leeds and CAF Bank. The MDHQ Petty Cash account is held at Lloyds Bank, Kings Heath, Birmingham.

## 2 INVESTMENTS

Investments at market value

At beginning of year	£ 137,000
Additions	£ 45,000
Disposals	£ -
<i>Realised/Unrealised Gains/Losses (Posted to I &amp; E)</i>	<i>£ (8,374)</i>
<b>At end of year</b>	<b>£173,626</b>
Comprising:	
Listed Investments – UK	£173,626
Fixed Income	£ 97,586
UK Equity	£ 16,888
International Equity	£ 47,115
Mixed Investment	£ 10,725
Income account balance/other	£ 1,311
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	<b>£173,626</b>
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## 3 STOCK of GOODS for RESALE

Stock was physically counted as at 30 June 2020 and is valued at the lower of cost or net realisable value; the basis is unchanged.

## 4 DEBTORS and PREPAYMENTS

Debtors	£ 17,210	includes £8,400 due from LCI re Lion Magazine.
Prepayments	£ 31,018	includes Insurance apportionment, £8,499.

## RELATED PARTY - LIONS MD105 LIFESKILLS LTD

In April 2012 the Council of Governors approved the purchase of the stock, publishing and intellectual property rights of Tacade Ltd following their Administration. The price paid was £15,500 and a non-refundable 'seed grant' of £6,300 (\$10,000) was received from Lions Clubs International Foundation to assist with the purchase. The net price paid was £9,200 and this has been repaid in its entirety. The Directors of the Company 'Lions MD105 Lifeskills Ltd' are nominated by the Council of Governors, to whom they are responsible.

### 5 CREDITORS and ACCRUALS

**Creditors**                      **£ 64,369**                      **includes Tax Liability £3,745 and £29,280 following the sale of Mast income rights that will be reduced over 8 years and various accruals.**

### 6 PUBLIC RELATIONS RESERVE

This category of expenditure was set by MD Convention Resolution at a minimum of £20,000 per annum. The Reserve outstanding at the end of this year represents: (a) amounts put aside for planned future periodic expenditure, and (b) unspent funds from previous amounts provided.

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
PR Reserve	23,643	23,643

### 7 BERT MASON HUMANITARIAN AWARD FUND

<b>Donations Received for 3, (3) Awards</b>	1,125	1,125
<b>Other Income</b>	-	-
<b>Less</b> Due/Sent to LCIF	(375)	(375)
<b>Less</b> Addition to MD Humanitarian Causes Reserve	(375)	(375)
<b>Contribution towards Award Administration Acc.</b>	<b>375</b>	<b>375</b>
 <b>Bert Mason Humanitarian Causes Reserve</b>		
Balance Forward 1 July 2019	3,000	2,625
Additions for year	375	375
<b>Reserve carried forward</b>	<b>3,375</b>	<b>3,000</b>
 <b>Award Administration Account</b>		
Balance Forward 1 July 2019	1,231	691
Expenses for year incl. Engraving, Certificates. Etc	29	915
<b>Less</b> Contribution from Donations for year	(375)	(375)
<b>Balanced Carried Forward as Debtor to MD</b>	<b>885</b>	<b>1,231</b>

### 8 PROVISIONS

Provision is made for possible future revenue expenditure where there is a likelihood that it will arise.

	<b>MD Convention</b>	<b>Property Repairs</b>	<b>Self Insurance Provision</b>	<b>TOTAL</b>
	<b>General</b>			<b>£</b>
B/Fwd 1.7.19	12,500	26,000	50,000	88,500
Net Movement	-	-	(25,000)	(25,000)
<b>Bal. 30.6.20</b>	<b>12,500</b>	<b>26,000</b>	<b>25,000</b>	<b>63,500</b>

**9 CAPITAL RESERVES**

Reserves are held for the possibility of future capital expenditure or for minimum essential working capital needs.

	<b>Capital</b>	<b>Property</b>	<b>TOTAL</b>
Balances as at 1 July 2019	£100,000	£300,000	£400,000
Movements for Year	-	-	-
<b>Balances as at 30 June 2020</b>	<b>£100,000</b>	<b>£300,000</b>	<b>£400,000</b>

**10 DUES**

The Dues collected were £14.25 (£14.25 – 2018/19) per member per half year in accordance with the Constitution based on the Membership numbers recorded at Lions Clubs International Headquarters on 30 June 2019 and 31 December 2019 respectively.

**11 INSURANCE PREMIUMS**

Insurance premiums are collected in two ways:

Members Liability and Accident cover	- via Members' Dues
MD Premises/Contents, Professional Indemnity, etc,	- via Members' Dues
Equipment/Cash on a "All Risks" basis, Legal cover	- via charges to Clubs

Insurances relative to The Lion Magazine are paid from within the magazine budget.

Policies were renewed on 1 September. Policies are placed with reputable insurers. The Council of Governors have the power to consider a "self-insurance" scheme.

**Club Insurance Account**

It was possible to maintain overall 'Premium' costs per club for 2019/20 at £44.25 (2018/19 - £44.25). The required cover and premiums are under constant review with a view to securing maximum cover for lesser premium to Members.

	<b>2020</b>	<b>2019</b>
Total Payments Made	(27,706)	(27,666)
Charges received from Clubs	27,404	28,832
Other Insurance Related income	9,651	7,735
<b>Surplus transferred to 'Injection to Dues'.</b>	<b>9,349</b>	<b>8,901</b>

**12 COST OF SALES**

	<b>2020</b>	<b>2019</b>
Opening Stock as at 1. 7.19	13,098	13,629
Purchases	45,794	52,839
	58,892	66,018
<b>Less</b> Closing Stock as at 30.6.20	<b>(18,057)</b>	<b>(13,098)</b>
	40,835	52,920
Add Postage Charges		
Streamline	2,040	2,607
<b>Total Cost of Sales</b>	<b>42,875</b>	<b>55,527</b>

The results are as expected as MDHQ now carry Merchandise previously available from LCI.

**13 OTHER INCOME**

This incorporates income not identifiable as being recorded elsewhere.

**14 COUNCIL OF GOVERNORS and SEMINARS**

	<b>2020</b>	<b>2019</b>
Council of Governors	10,858	19,234
DG Elect Seminar	3,096	4,477
1VDG & 2VDG Elect Seminars	5,508	4,694
DGE Spouse Travel – None Held (Milan)	0	0
	<b>19,462</b>	<b>28,405</b>

**15 MULTIPLE DISTRICT OFFICERS' EXPENSES**

Meetings/Travel, Post, phone, stationery, copying	26,756	38,582
Attending MD Convention - Not Held (Swansea)	-	4,986
	<b>26,756</b>	<b>43,568</b>

Line Management costs for our Multiple District Headquarters have been shown separately and not within the overall total for Multiple District Officer expenses.

<b>16</b>	<b>MULTIPLE DISTRICT CONVENTION</b>	<b>Not Held 2020</b>	<b>Swansea 2019</b>
	Business & Accommodation Costs	5,158	25,430
	Social Events (Surplus)/Deficit	-	811
	Merchandise (Profit) / Cost	-	(147)
	Sundry (Surplus) / Deficit	-	(718)
		<b>5,158</b>	<b>22,628</b>

#### **Related Party - Lions MD105 Conventions Ltd**

The whole of the issued share capital of the company is held in trust for the Council of Governors of Multiple District 105 (an administrative district of the International Association of Lions Clubs) and the Council is thereby the ultimate controlling party. During the year the transactions with this Company amounted to income and expenditure of £5,158 and at the year end the convention company owed the Council £19,342.

<b>17</b>	<b>LION MAGAZINE (BRITISH EDITION)</b>	<b>2020</b>	<b>2019</b>
	<b>Expenditure</b>		
	Printing	44,143	46,385
	<b>Less</b> Advertising Income & Discounts	(9,783)	(8,549)
	<b>Sub Total - Net Printing</b>	<b>34,360</b>	<b>37,836</b>
	Postage	25,784	25,298
	Editor	15,000	16,000
	Committee Expenses	611	929
	<b>Sub Total - Costs</b>	<b>75,755</b>	<b>80,063</b>
	<b>Less</b>		
	International Contribution (per members basis)	(33,557)	(34,170)
	Other Income		
		<b>42,198</b>	<b>45,893</b>
<b>18</b>	<b>MARKETING &amp; PUBLIC RELATIONS</b>		
	<b>Income</b>	<b>2020</b>	<b>2019</b>
	Matching/Un-matched Grants-LCI	-	-
	Utilised and Balance from Reserves	-	-
	Other Income	81	-
	<b>Total Receipts</b>	<b>81</b>	<b>-</b>
	<b>Less: Expenditure</b>		
	Matching Grant Expenses	-	-
	Community Report	-	1
	Reserve (Un-utilized)	-	5,685
	Other Approved Expenditure	32,163	25,149
	Committee Costs	1,423	1,995
	<b>Total Expenditure</b>	<b>33,586</b>	<b>33,000</b>
	<b>Net</b>	<b>33,505</b>	<b>33,000</b>

# **LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 105 GENERAL FUND**

## **Review 2019/2020**

The coronavirus pandemic, which had a global impact from March 2020 onwards, led to lockdowns and restrictions that affected all areas of society.

The changes that were implemented, because of the coronavirus threat, led to the closing down of many parts of society; as Lions we were not immune from those changes.

As a responsible employer, and to achieve 'social distancing' in the workplace, members of MDHQ Staff were 'furloughed', in accordance with Government advice and the Coronavirus Job Retention Scheme grant was successfully applied for.

A significant reduction in and restrictions around 'face to face' activity led to the cancellation of the Multiple District Convention, the International Convention and many planned meetings.

The 'surplus' achieved over the year is, essentially, a 'fluke'.

Net assets amount to £630,271 (£520,341- 2018/19) of which £394,608 represents Freehold property including Extension and Improvements.

.....  
G Philip Goodier CPFA  
Council Treasurer  
2019/20

.....  
Stewart Sherman-Kahn  
Council Chairman  
2019/20

## **Council of Governors' Statement of Responsibilities**

The Council of Governors are responsible for preparing the Annual Report and financial statements in accordance with applicable laws and regulations.

The Council of Governors are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the Multiple District and of its excess of income over expenditure/ excess of expenditure over income for that period. In preparing these financial statements, the Council of Governors are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) prepare the Financial Statements on a going concern basis, unless it is inappropriate to presume that the Multiple District will continue.

The Council of Governors are responsible for maintaining satisfactory system of internal control and keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Multiple District and enable them to ensure that the financial statements comply with the Constitution of the Multiple District. They are also responsible for safeguarding the assets of the Multiple District and hence for taking steps for the prevention and detection of fraud and other irregularities.

The Financial Statements, as set out on the appended pages herewith, were approved by the Council of Governors on 2021.

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Ujjal Kular – Acting Chairman of Council 2020/21



**LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 105**  
**GENERAL FUND**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS**  
**FOR THE YEAR ENDED 30<sup>th</sup> JUNE 2020**

I report on the accounts of the Multiple District for the year ended 30<sup>th</sup> June 2020, which are set out on the appended pages.

**Respective responsibilities of Trustees and Examiner**

As the Multiple District's Members you are responsible for the preparation of the accounts; you consider that an audit is not required under your own rules, nor under any statutory regulations applicable to the Multiple District. It is my responsibility to state, on the basis of procedures followed for similar not for profit organisations (for example Section 145 (5)(b) of the Charities Act 2011), whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners (being the nearest relevant legislation to your circumstances). An examination includes a review of the accounting records kept by the Multiple District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
- To keep accounting records in accordance with your rules or any relevant regulations; and
  - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of your rules and relevant regulations,
- have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
P Buck ACA, DChA  
**TLL Accountants Ltd**  
Chartered Accountants  
& Registered Auditors  
7-9 Station Road  
Hesketh Bank  
Preston  
Lancashire PR4 6SN

Date: .....